



# Sport and Recreation

## COVID Safety Plan

Please use the following form to document your plan for how your staff and patrons will be kept safe during the COVID-19 pandemic.

Premises name: **Wandi Community Centre - Oval**

has a maximum capacity of Number: - patrons and agrees to the following Phase 4 safety requirements:

A strict limit of a minimum of 2sqm per person

Maintain physical distancing

Maintain hygiene standards and conduct frequent cleaning

Carefully manage shared spaces to ensure physical distancing

- 1** Refer to the **COVID Safety Guidelines: Sport and Recreation** for information on the expectations for COVID Safety Plans, including the application of the patron limit, and to assist you in completing this plan. These are available at [wa.gov.au](http://wa.gov.au)
- 2** Discuss and share relevant details of your plan with staff, contractors and suppliers so everyone is aware of what to do and what to expect.
- 3** The COVID-19 pandemic is an evolving situation - review your plan regularly and make changes as required.
- 4** Print and display the **COVID Safety Plan Certificate** available at the end of this form.

**We're all  
in this  
together.**

## Premises details

Premises name:	Wandi Progress	Prepared by:	Sian Devine
Type of premises:	Community Centre - Oval	Position title:	President Dragons Bay
Street address:	302 de Haer Road, Wandi	Completion date:	21 July 2020
Contact no:	0406 812 763	Revision date:	
Email:	devine@dragonsbay.lochac.sc		

\* For the sections below, please complete the form and attach additional pages or information as required.

## 1. Physical distancing

### • What will be done to implement physical distancing guidelines?

**Consider:** physical distancing for staff and patrons; occupancy limits based on 2sqm requirements; management of waiting areas etc.

We will limit the number of occupants to the number as advised by the Wandi Progress Association.

We will operate under the local jurisdictional regulations in regards to physical distancing.

Demarcation and barriers may be used to assist with managing physical distancing.

Activities will be held in line with local jurisdiction guidelines

## 2. Hygiene

### • How will you ensure required hygiene standards are maintained?

**Consider:** hygiene protocols and practices; supply of cleaning and sanitiser products etc.

We will supply hand sanitiser which is a minimum of 70% alcohol.

Posters indicating how to hand wash and hand rub will be displayed in the toilets.

Hand washing with paper towel and/or hand sanitising facilities will be available at all access points and around toilets during events.

Prior to an event and at the conclusion of an event, we will ensure exposed surfaces and equipment are cleaned in accordance with the Safework Australia - Checklist: Cleaning.

### 3. Training and education

- How will you ensure all your workers know how to keep themselves and others safe from exposure to COVID-19?

**Consider:** staff training; records of training; additional education; signage; guidance material etc.

Event Stewards, sub-stewards and Officers of the Club shall complete AHA Hospitality & Tourism COVID-19 Hygiene Course. General members of the Club are encouraged to undertake this course.

Where appropriate, stewards and sub-stewards to complete COVID-19 infection control training.

### 4. Compliance

- I am aware that in addition to the legal obligations arising from the Emergency Management Act 2005 and the Directions made under that Act, I must continue to comply with relevant existing legislation and regulations, including WorkSafe legislation.

Yes  No

**Comments:**

Activities will only run provided they comply with relevant existing legislation and regulations, along with the local jurisdictional regulations regarding COVID-19.

### 5. Response planning

- How will you respond to an exposure or suspected exposure to COVID-19 within your premises?

**Consider:** records of patrons; cleaning procedures; referrals to relevant authorities; regular review of procedures etc.

- 1) Contact numbers of participants will be included on sign-in forms.
- 2) Records of participants will be retained for 4 weeks and made available if and when requested by a government agency performing contact tracing.
- 3) Should exposure or suspected exposure to COVID-19 occur at these premises then we shall advise WPA.
- 4) Contact COVID-19 Safety Line: 1800 020 080 and follow instructions.



**Sport and Recreation**



Premises name

**Wandi Progress Grounds - Oval**

# **COVID Safety Plan Certificate:** Sport and Recreation

Number:

**Welcome.**

**We can accommodate  patrons and agree to maintain the WA Government's safety measures**



**2sqm per person**



**Frequent cleaning and disinfection**

**We're doing our part to help keep you safe.  
Please respect the rules and our staff.**

**We're all in this *together.***

Prepared by:

**Sian Devine**

Date:

**21/07/2020**